

## **MINUTES OF THE MEETING OF SENATE**

**Held on Wednesday 20<sup>th</sup> June 2018**

For a record of apologies and absences, please see the attached list.

The Vice-Chancellor welcomed Senators to the meeting, in particular new members of Senate Professor Mike Watkinson (Head of School for Chemical and Physical Sciences), and Professor Derek McGhee (Director of the Keele Institute for Social Inclusion). Mr Russell Reader (Marketing and Communications), Ms Victoria MacFarlane (Research, Innovation and Engagement), Professor Christian Mallen (IPCHS) and Ms Beth Barlow (Medicine) were welcomed to the meeting as observers.

The Vice-Chancellor took the opportunity to thank those members of Senate who were attending their final meeting; Dr Sue Ashby, Mrs Kim Sargeant, Dr Wynne Thomas, Ms Robin Bell, Dr Claire Fox, Mr Jeff Wiltshire, Ms Aysha Panter, Ms Meghan Harrison and Mr Ieuan Smith. The Vice-Chancellor thanked them for their positive contribution to Senate during their time as members.

### **50. DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **51. MINUTES AND ACTIONS**

#### a) Minutes

The minutes of the meeting held on 14<sup>th</sup> March 2018 were agreed as an accurate record.

#### b) Actions List

All actions for the previous meeting were completed. It was clarified that the Vice-Chancellor's written responses submitted for the previous meeting were available for senators to view on the KLE.

### **52. MATTERS ARISING**

No further items raised.

### **53. QUESTIONS FOR THE VICE-CHANCELLOR**

Seven questions were submitted to the Vice-Chancellor. The full questions are outlined in the paper.

- 1. Will the Vice-Chancellor refuse to engage with the new PhD Loan system that has the potential to become the new normal for PhD funding?*

The Vice-Chancellor conceded that the level of debt that students have to face in the current climate can quickly accumulate when PGT and PGR loan fees are added and that this can be daunting for students. However, whilst problematic, this scheme does provide benefit to those students who want to undertake a PhD but have no other options for funding.

To not engage with the loan system would not be helpful and the funding should be used in order to supplement other available schemes. The University has an Acorn Fund of £450k a year to help support PhD studentships, and it is calculated that the University spends between £2.5million and £3million per year in the nature of grants and fee waivers for these students. The University has developed a framework to ensure the loan system fits within the current funding structure. It was agreed that support should also be made available to help students who are struggling with debt and the mental health issues that can stem from it.

The Government recently provided more detail on the structure of the loan system, and the University will continue to keep abreast of any further developments.

2. *Why does the University continue to ask for death certificates in cases where students cite bereavement in claims for exceptional circumstances (ECs)?*

When the new Code of Practice for ECs was developed in 2017, a compromise was reached to allow evidence for a death other than a death certificate at the discretion of the EC panel.

Of the 442 claims that were submitted in 2017-18 for bereavement, over 85% were accepted, a third of which were accepted without evidence. Of the 53 that were rejected, 17 were for not providing any evidence, and only 1 for not providing a death certificate.

The Vice-Chancellor acknowledged that it can be difficult to produce a death certificate and has asked the EC Sub-Committee to reconsider the current wording to provide formal evidence where possible, but allow other evidence where necessary.

3. *Could the VC explain the motivation that drives the academic role expectations exercise and its intended use in probation, progression, promotion and SPRE and REF?*

This item would also be considered as part of the main Senate agenda. Faculty Executive Groups have discussed early proposals since last year and the Probationary Procedures paper is the first part of a wider suite of work aimed at providing clarity of role expectations for staff.

It was confirmed that a meeting had already been held with UCU representatives, and a further one was planned.

4. *Could fEC diary statistics be disclosed with breakdowns into teaching-related, research-related and other activities?*

The fEC diaries underlie a process required by the research councils that determine allocations of research funding. If the diaries were not completed, the University would not be eligible for research grants.

When the diaries were introduced the University made a commitment to not use the data for any purpose other than the research grant funding. The new General Data Protection Regulation (GDPR) means that the data cannot be shared at an individual level unless additional consent is sought.

However the data is aggregated and provided to the OfS through the TRAC return; this data is then published. Professor Ormerod will investigate what data can be made available to staff.

**ACTION- Professor Ormerod**

5. *To what extent can students and staff, the key participants of this University's community, expect to be involved in the setting of and direction of the strategic plan?*

Staff consultation will continue over the summer with a range of forums and meetings and an online consultation which all staff members have been invited to complete.

Students will be consulted as part of the ongoing strategy forum events and by an online survey. Consultation opportunities will also be available at graduation where graduands can give feedback about their experience.

6. *Will the Active Lifestyles role be receiving permanent funding?*

The Vice-Chancellor agreed that the role was excellent in improving the student experience on campus, particularly those who would not usually engage with university sport. The role of the Active Lifestyles staff member is currently funded with external funds. In January 2018, UEC agreed to continue to fund the role in with an expected increase in OfS (formerly HEFCE) funding to support student outcomes, but there has subsequently been a sector-wide decrease in this funding and so the University did not receive the hoped-for level of additional funds.

However, the University is committed to ensuring this role continues beyond January 2019 and will find funds in the budget to support the role on a sustained basis.

7. *How does the University plan on investing in and protecting the quality of learning and teaching with further planned reduction in staff members.*

The Vice-Chancellor recognised that some programmes were stretched due to increases in student numbers whilst funding received by universities remains static. The University has tried to target its investments wisely over the last few years, but it is clear this is not always easy when funds are limited. The Vice-Chancellor noted that there has been a 10% increase in academic staff numbers over the last three years.

The VS scheme aims to allow the rebalancing of resource to support areas which are most feeling the strain and to develop more efficient processes. Impact on student experience is one of the key factors that are being considered in assessing applications for VS.

7a. *Is the University planning to directly tell students of the voluntary severance scheme, why it is necessary and how they will be ensuring ongoing quality learning and teaching?*

The Vice-Chancellor confirmed that students will be informed of the ongoing process and welcomed suggestions on how best to communicate with students. However the Vice-Chancellor indicated that it was not appropriate to inform students of the changes until the impact is made clear. The Vice-Chancellor confirmed that he would be working with the Student Officers to consider appropriate communications when the information can be shared with students.

## **PART 1 – STRATEGIC DISCUSSION ITEMS**

### **54. UNIVERSITY CULTURAL STRATEGY**

Professor Amigoni presented a presentation on the University's new Cultural Strategy, which was out for consultation. The strategy was in response to Stoke-on-Trent's unsuccessful bid for the City of Culture 2020 and presented seven key aims to improve Keele's connection to the local area, provide tailored support and opportunities for the creative sector, and to improve the student experience.

Professor Amigoni's presentation outlined the need to rethink the place of arts and culture in the life of the University and provide opportunities which enable Keele to carry out its core missions of education and research in more innovative ways.

Plans for development included developing Keele's role in the local area as a cultural anchor, providing opportunities to support creative entrepreneurship and SME growth, providing cultural education and creative skills, celebrating knowledge and learning, and achieving impact through cultural and creative engagement alongside the themes of the University's research priorities. The plan would use the

resources currently in place at Keele alongside working with local organisations with the potential to receive external grants to support projects, which may include a central Keele creative hub in Stoke-on-Trent.

Senators discussed the presentation, speaking in support of Professor Amigoni's proposals and raising the following points:

- Considerations should be made to take into account the city of Stoke-on-Trent who are also developing their own strategy, and ensure that the two projects are aligned. It was noted that Paul Bailey of Stoke Council had been consulted on Keele's draft strategy.
- The consultation stated that it was due to end on the 21<sup>st</sup> June, but it was confirmed that this date has been extended.
- It was noted that staff and resources in faculties are stretched and that providing opportunities for cultural engagement will have to be in addition to existing workloads. It was also clarified that an aspect of the strategy would include a projected increase in programmes offered and in student numbers, and that this growth could provide scope for increased staff resource.
- It was noted that the removal of some Dual Honours programme routes means that students may no longer have synergies between the sciences and arts. It was suggested that the new strategy could provide scope to introduce more interdisciplinary programmes alongside the Liberal Arts programmes Keele already offer.
- It was noted that there was a need to consider the culture which Keele is trying to promote and to foster the culture of the local area rather than present a 'new' culture.

## **PART 2 – REPORTS**

### **55. VICE-CHANCELLOR'S REPORT TO SENATE**

#### **Senate received the Vice-Chancellor's report.**

##### **Athena Swan**

The Vice-Chancellor highlighted Keele's achievement to retain its Bronze Athena Swan award and the need to keep working to improve and further embed gender equality at the University.

##### **GDPR**

The Vice-Chancellor congratulated staff on working hard to meet the requirements of the new General Data Protection Regulation (GDPR) before the May 25<sup>th</sup> deadline. It was noted that GDPR is an ongoing regulation and that work must continue to ensure the University is compliant.

##### **University Strategic Plan**

The Vice-Chancellor highlighted the ongoing consultation work on the University's new Strategic Plan and encouraged Senate to engage with the consultation events and forums.

#### **Senate raised questions relating to other items in the report**

- **Post-18 Education Review** – It was queried whether the government review included provision around Postgraduate study. It was noted that the review focussed on young people at the age of 18 and so was predominantly focussed on undergraduate study. It was also noted that to bring Postgraduate study to the attention of the review group might result in a negative impact on the current system.

- **Applications** - The KPA officers requested more information on Postgraduate Taught application statistics. Professor Ormerod will request the relevant data from Admissions.

**ACTION- Professor Ormerod**

- Applications to the Foundation Year were up by +24%. It was noted that there is strain in the FY Centre, but key academic appointments have recently been made to provide extra support.
- **Veterinary School** - It was questioned whether funding and accreditation were in place for the new joint Veterinary School with Harper Adams University. It was confirmed that the project was in the early stages of curriculum development, that the accreditation process was lengthy, and that the University is in talks with the OfS regarding funding arrangements.

## 56. STUDENT OFFICER REPORTS

### i. Report of KeeleSU

Mr Snape presented his report highlighting that three members of the SU Officer Team, Mr Jeff Wilshire, Ms Aysha Panter and Ms Meghan Harrison had completed their terms of office and that this was their last meeting of Senate. Mr Snape expressed his thanks to the individuals for their contribution to Senate and to KeeleSU. It was highlighted that senators may wish to read the manifestos of the incoming student officers to find out about the campaigns and commitments for the next academic year.

The Vice-Chancellor expressed his congratulations upon learning that the Student Officer team had been shortlisted for the NUS Officer Team of the Year. The winners will be announced on the 5<sup>th</sup> July 2018.

### Report of the Keele Postgraduate Association (KPA)

Mr Blake presented the report highlighting that the Bob Beattie Awards Evening held on 18<sup>th</sup> June 2018 was a highly successful and celebratory event.

It was also noted that Mr Ieuan Smith had completed his term as KPA President and that Mr Blake would be replacing him, with Mr John Wootton taking on the role of Vice-President and Ms Roxy Birdsall to become the new Association Secretary. Mr Blake thanked Mr Smith for his contribution to Senate and the KPA.

Mr Blake also highlighted that they were pleased to be consulted on the University's review of Postgraduate Taught provision but noted that PGT finances are problematic. He expressed caution with regards to providing programmes in partnership with third party businesses, noting that partners sometimes do not share Keele's vision and ethos, which could be reflected in their curricula.

Professor O'Sullivan highlighted that work is ongoing to investigate different types of PGT provision to allow programmes to be accessible for different groups. It was also noted that links with business can add value to programmes especially when links are firm.

## 57. RESEARCH REPORT

Professor Amigoni introduced the report and confirmed that the new UK research organisations, United Kingdom Research and Innovation (UKRI) and Research England were now in operation. The key aims from these organisations and from the Government's Industrial Strategy will feed into considerations for the Research Strategy and the University's new Strategic Plan.

The inaugural Keele Celebrating Impact Conference will commence on 21<sup>st</sup> June 2018 to support academics developing impact case studies for the next REF exercise with sessions run by Catriona Firth, Deputy REF Manager, and Paul Manners from the National Co-ordinating Centre for Public Engagement.

It was noted that the research funding allocations for 2018/19 were generally positive, in particular the HEIF fund for knowledge exchange included a £280k (30%) uplift in funding from 2017/18. Keele has seen a £98k reduction in QR research funding, however this does not include the Global Challenges QR Research Fund where Keele is expecting to receive a 20.8% increase in this funding for 2018/19 which would mean Keele receives an extra £250k of QR funding in total for 2018/19.

A question was raised as to why no academics were put forward for the UKRI Future Leaders scheme despite many applications placed. Professor Amigoni explained that whilst there were many strong applications, the eligibility requirements were narrow and of those who were eligible, it was felt that more could be done to support these academics to improve their CVs to provide a better chance of future success. The scheme is new and it is unclear whether applications can be repeated in future rounds, so caution was used in this first round of the scheme.

Professor Amigoni also introduced changes to the PGR Code of Practice and a new regulation for Research Degrees (C10) which amalgamates regulations 2D, 3A and 3B as part of the ongoing regulations review. Heads of Schools requested more information on the changes to the Code of Practice. Professor Amigoni will share a recent UEC paper outlining the changes with Heads of Schools.

#### **ACTION- Professor Amigoni**

Senators suggested changes to the Code of Practice, namely,

- An amendment to section 9.2 regarding training, to acknowledge that research training is provided by both KIITE and within research departments in Schools.
- To clarify academic misconduct considerations for research students for work other than their thesis.

#### **Senate resolved:**

**That** the Code of Practice on Postgraduate Research Degrees be **approved subject to the above amendments**.

#### **Senate Resolved**

**That** the new Regulation C10 'Research Degrees (excluding Professional Doctorates)' be **recommended to Council for approval**.

### **58. EDUCATION REPORT**

Professor O'Sullivan presented the report, highlighting that a full update on Lecture Capture would be provided at the next meeting in partnership with the KeeleSU Education Officer, following its two years of operation. Work over the summer will include the production of further staff guidance and policy for Lecture Capture.

Professor O'Sullivan outlined plans to replace the University Learning and Teaching Committee with an Education Committee to act as the strategic body for all education-related decisions, which will report to Senate. The new structure will consolidate education-related sub-committees under the Education Committee, including an Education Policy sub-group, relocating the reporting lines of the Exceptional Circumstances Sub-Committee and create a new Collaborative Provision and Partnerships Sub-Committee.

Senate discussed the proposal and agreed with the changes in principle. However Senators were uncomfortable with the Quality and Academic Standards Committee having the power to withdraw programmes. It was agreed that this power would be removed from the Terms of Reference until further discussion was held.

The KPA discussed the need for the Education and Research Committees to talk to one another, noting that PGR students who do not fit within the committee structure could be disadvantaged when making decisions. It was agreed that a specific reference in the Policy sub-group remit to include considerations of all student groups be added.

The KPA also highlighted that it was not representative to only have one student officer in attendance at sub-committee meetings (albeit it was also acknowledged that having only one representative had been suggested by the student representatives in order to manage their workload), and suggested that the wording of the student membership be changed to state 'at least one officer from the SU and/or the KPA'.

**Senate resolved:**

**That** the changes to the Education Committee and its sub-committees be recommended to Council for approval, subject to the above amendments.

Senate also received for approval the new Credit and Awards Framework to replace the current Ordinance II, a new Reasonable Adjustments Policy and Procedure to formalise support for students with individual needs, and an updated Code of Practice on Collaborative Provision.

Senators discussed the Code of Practice on Collaborative Provision and the option to teach students in a language other than English was recommended. Professor O'Sullivan clarified that this would be possible if strictly necessary and in exceptional circumstances. The Student Officers argued that the requirements on Student Unions to provide support to students at other sites would need to be clarified on a case-by-case basis, to ensure all students receive appropriate representation and support. It was also noted that the Committee would not meet very often, which could hinder changes to Collaborative Provision. The wording will be adjusted to be more agile.

An amendment for the Reasonable Adjustments policy to include mention of the Language Centre as a place of support for students with the need to improve their academic English was agreed.

**Senate resolved:**

**That** the Code of Practice for Collaborative Provision be **approved subject to the above amendment**.

**Secretary's note:** The following footnote was added to the Code of practice to meet Senate's requirements: 'In some circumstances where external constraints are such that scrutiny and support are not able to be given in a suitable time frame through the physical committee schedule, proposals may be reviewed digitally by the Faculty Research Committee and University Collaborative Provision and Partnership Committee'

**Senate resolved:**

**That** the Credit and Awards Framework be **approved**.

**Senate resolved:**

**That** the Reasonable Adjustments Policy and Procedure be **approved subject to the above amendment**.

Senate noted the remaining items detailed in the paper for report.

## **59. PORTFOLIO AND CURRICULUM DEVELOPMENT (PCD) FINAL REPORT**

Professor Ormerod presented the final report to Senate on the completed PCD project. 2018 would be the first cohort to benefit from the streamlined programme offer, so it is too early to identify the full impact of the project. Senate were informed that of the 1750+ programme routes that Keele offered, now 170 programmes remain. This presents a much more focussed offer that is easier to market to applicants of which 60% are Combined Honours degrees. Following the project, Schools will continue to monitor the performance of their programmes as part of their annual planning cycles. A PGT review is currently underway by the PVC for Education.

A module review has also taken place, which removed modules with low or no engagement and streamlined the electives offer. It was questioned whether core modules that were removed from the electives list was necessary, as the modules already run regardless of the elective cohort. It was clarified that these small numbers of elective students creates a significant burden on administrative processes, but it was agreed that the electives model remains open for review in the future.

It was questioned why it was necessary to remove the Dual Honours option as some members felt that Keele loses its distinctiveness without this key element. In response, it was noted that of the 1645 routes in 2016, 1333 received zero enrolments. The complexity of the offer has been difficult to market to applicants, and that the new combined offer has received an increase in applications in comparison with the Dual Honours scheme. It was noted that Keele still has the highest number of Combined Honours degrees in the country.

It was agreed that the PCD project will need effective evaluations and follow-up to determine the benefits and lessons learned from the project, and that opportunities will arise to review the electives offer to create elective strands of delivery to create major/minor degree options in the future.

## **60. SENATE EFFECTIVENESS REVIEW**

Dr Galbraith presented the report outlining the key considerations made in the desktop review of Senate processes.

An item for discussion was brought forward in the paper regarding the potential of moving from an elected process for the electorate members of the Committee to a nominated process. Senators disagreed with the need to consider this after receiving much input from academics within their faculties, and agreed to retain the elections process. Senators were asked to think of ways to improve the diversity of the elected membership, whilst preserving and enhancing the democracy of the Committee.

Senate discussed the overall membership of the Committee, noting that whilst the Committee is too big, there is a disparity of membership between the Associate Deans for Research and for Learning and Teaching, and between the six sabbatical officers which are members of the Committee and the Vice-President of the KPA who is only an attendee.

Senators also discussed the proposed amendments to the elected membership in relation to the changing demographic of the University. As the Faculties of Medicine and Health and Natural Sciences have grown, the proportion of the elected membership has become unbalanced. The effectiveness review report recommended, in line with previous changes to the membership, to reduce the Humanities and Social Sciences membership by two members and allocate these to the other Faculties. This would mean that the proportions of elected members on Senate would be proportionate to the academic FTEs of the Faculties. No resolution was made and so will be brought with the rest of the paper to the next meeting.

Senate **resolved:**

**That** the appointment of the Associate Deans for Learning and Teaching and the Vice-President of the KPA as full members of the Senate from September 2018 be **approved**.

Senate **resolved**:

**That** the amendments to Statute 18.1.e and 18.1.i as outlined in the paper in relation to the above resolution be **recommended to Council for approval**.

The remaining items outlined in the paper will be amended in light of Senate discussion and brought back to the next meeting.

**ACTION- Secretary**

#### **61. ACADEMIC PROBATIONARY PROCEDURES AND PROBATIONARY PERSONAL DEVELOPMENT PLANNING**

Rachel Adams, Director of Human Resources, attended the meeting, and she presented the proposals in tandem with Professor Shane O'Neill, as Chair of the Academic Staffing Strategy Group.

The Academic Probationary Procedures were designed to provide more coherent support and guidance for new academic staff under probation, which is normally a three year period. The procedure set out the methods of providing objectives, mentoring and review required during the period leading up to confirmation in post.

Senate were generally positive about the procedures, highlighting that it provides helpful guidance to early career and incoming academics on the expectations placed on them regarding their role and outlines consistent support processes.

Senators expressed concern at some of the requirements outlined for early careers academics, particularly the standards set out under the heading of "Research" in the academic profile for a lecturer (Education and Research) at annex 2 of the guidance document. It was suggested that there are colleagues who undertake research that is not within the specific expertise of other members of the university, so that a judgement on the quality of the research undertaken may be more difficult. Professor O'Neill stated that judgements would be made fairly with reference to the considerable expertise and experience available at the University, and noted that the amount of evidence required would be vary depending on such factors. It was also noted that these requirements were in line with the requirements of much of the sector, and that the University must remain competitive to attract high quality staff.

It was noted by the Committee that the role profile only related to staff on teaching and research contracts and Prof O'Neill confirmed that work was underway to develop additional profiles for colleagues whose work is focused on Education and Scholarship. Senate discussed concerns relating to the objective setting process, and that objectives are set every year, which some members felt could add extra pressure to academics due to 'moving goalposts'. It was noted that the main objectives outlined are the end-point objectives, and that yearly objectives would be put in place to meet the final objectives at the end of the probation period. It was stressed that this was a process of supporting academics to meet role expectations by the end of their probation, and not a way of trying to undermine academics or 'catch them out'. It was also noted that not confirming an academic in post should be an exceptional outcome since many opportunities and prompts were in place throughout the review process to ensure that the probationer's progress is on track.

It was agreed that more structured guidance on mentoring was needed to reduce the disparity of experience, and that staff from throughout the School should be consulted on the academics progress, not only the mentor and Head of School.

There was concern about the right of appeal for academics who are not confirmed in post. It was clarified that there is right of appeal.

It was agreed that changes should be made to clarify objectives, provide more consistent terminology and to provide more formal guidance for mentors.

Senate **resolved:**

**That** the Academic Probationary Procedure be **recommended to Council for approval, subject to the above changes.**

## **62. EXCEPTIONAL CIRCUMSTANCES SUB-COMMITTEE ANNUAL REPORT**

Dr Jon Herbert, Chair of the EC Sub-Committee was in attendance to present the report. Dr Herbert outlined the key takeaways from the report, including the high number of claims received during 2016-17 and the changes to policy for 2017-18.

Dr Herbert highlighted the Committee's concern over the disparity of outcomes produced from different School panels, explaining that this disparity is unfair to students who receive different outcomes for the same circumstances and the undue pressure it can place on the appeals process. Priorities for the next academic year will be to work with Schools to improve consistency of outcomes across the University.

Senators noted that there is a problem with supporting students with long-term illness or disability through the EC system, where reasonable adjustments are not enough to support students, or that they include extensions through the EC process as a reasonable adjustment. The PVC for Students is working to look at providing more appropriate support for these students. It was noted however, that to remove support through the ECs system before new systems are fully established could be detrimental to the students who rely on the ECs system.

## **63. STUDENT ACADEMIC MISCONDUCT REGULATION AND CODE OF PRACTICE**

Dorothea Ross-Simpson introduced the paper, which includes a new Academic Misconduct Regulation which is much shorter than its predecessor and a comprehensive, student friendly Code of Practice to provide better information to both students and staff.

The KPA President expressed his thanks that the KPA were included in the consultation process and that due regard was given for postgraduate students.

Senators noted that the Code of Practice places the expectation on the student to retain draft work to ensure they can evidence their work in the case of suspected academic misconduct. It was agreed that consideration must be made to ensure students are very aware of this expectation throughout their University experience.

It was agreed that prompts should be included in the Code of Practice to signpost students to academic writing guidance available from the Language Centre.

Senate **resolved:**

**That** the Academic Misconduct Code of Practice be **approved, subject to the above amendment.**

Senate **resolved:**

**That** the Academic Misconduct Regulation be **recommended to Council for approval.**

#### **64. SECRETARY'S REPORT**

Dr Galbraith presented the report which included various items for approval as detailed below.

##### **FOR FORMAL APPROVAL BY SENATE**

The papers detailing the Awards and Prizes associated with this minute can be found on the Senate section of the KLE. If you require sight of the paper and are not able to access this page, please contact the Governance Office in the first instance.

##### **(i) Academic Awards**

Senate **resolved:**

**That** the awards as set out in the papers, including the amendments to awards submitted to the Governance team between the time that the papers were circulated and the time of the meeting (details of the awards amended were outlined in the reserved minutes) be **approved**.

##### **(ii) University Prizes**

Senate **resolved:**

**That** the award of prizes and funds, as listed in the paper, be **approved**.

##### **(iii) Results of the Senate Election**

Senate **resolved:**

**That** the Senate Election results, as presented in the paper, be **approved**.

##### **FOR RECOMMENDATION OF APPROVAL TO COUNCIL**

##### **(i) Senior Appointments**

Senate **resolved to recommend to Council:**

**That** the senior appointments set out within the paper be **approved**.

##### **(ii) Amendment to Statutes, Ordinances and Regulations**

Senate **resolved to recommend to Council:**

**That** the amendments to the Regulations and Ordinances set out within the paper be **approved**.

##### **(iii) External Examiners**

Senate **resolved to recommend to Council:**

**That** the nominations for examiners for taught and research degrees, set out within the paper, be **approved**.

##### **(iv) Award of Honorary Titles**

Senate **resolved to recommend to Council:**

**That** the award of honorary titles set out within the paper be **approved**.

Senate noted the remaining items detailed in the paper for report.

**65. EQUALITY AND DIVERSITY CONSIDERATIONS**

No further items raised.

**68. ANY OTHER BUSINESS**

No further items raised.

## SENATE

### ATTENDANCE – 20<sup>th</sup> June 2018

**(a) The Vice-Chancellor**

Professor Trevor McMillan

**(b) Deputy Vice-Chancellor and Provost; and the Pro Vice-Chancellors and the Deans (including the Chairs of the Boards of Studies and Faculties)**

Professor Mark Ormerod Deputy Vice-Chancellor and Provost

Dr Anne Loweth Pro Vice-Chancellor (Students)

Professor David Amigoni Pro Vice-Chancellor (Research & Enterprise)

Professor Pauline Walsh Dean of the Faculty of Health and Pro Vice-Chancellor

Professor Shane O'Neill Dean of the Faculty of Humanities and Social Sciences and Pro Vice-Chancellor

A Professor Jonathan Wastling Dean of the Faculty of Natural Sciences and Pro Vice-Chancellor (Postgraduate Studies)

Professor Richard Luther Dean of Internationalisation

**(c) Academic Registrar and Director of Student and Academic Services**

Dr Helen Galbraith Academic Registrar & Director of Student and Academic Services

**(d) Librarian**

Mr Paul Reynolds University Librarian

**(e) Heads of Schools:**

School of Computing and Mathematics: Professor Peter Andras

School of Social Science and Public Policy: Dr Rebecca Leach

Keele Management School: Professor Kurt Allman

School of Health & Rehabilitation: Professor Anand Pandyan

School of Humanities: Dr Timothy Lustig

School of Law: Professor Alison Brammer

A School of Life Sciences: Professor David Hoole

A School of Medicine: Professor Andrew Hassall

A School of Pharmacy: Professor Nigel Ratcliffe

A School of Nursing and Midwifery: Dr Pat Owen

School of Physical and Geographical Sciences: Professor Christopher Fogwill

School of Chemical and Physical Sciences: Professor Mike Watkinson

School of Politics, Philosophy, International Relations & Environment: Professor Brian Doherty

School of Psychology: Dr Jim Grange

**(f) Academic Departments (Research Institutes):**

A Faculty Research Office for Natural Sciences: Professor Clare Holdsworth

Institute for Social Inclusion: Professor Derek McGhee

A Institute for Primary Care and Health Sciences: Professor Elaine Hay

Institute for Science and Technology in Medicine: Professor Nick Forsyth

**(g) Members of the Electoral Roll elected by the Electoral Roll**

*Elected by the Faculty of Health*

A Dr Sue Ashby (Nursing & Midwifery) 2015-2018

Dr Clare Jinks (Primary Care & Health Sciences) 2015-2018

A	Mrs Kim Sargeant (Nursing & Midwifery)	2015-2018
	Dr Wynne Thomas (Medicine)	2015-2018
A	Dr Gary Moss (Pharmacy)	2016-2019
A	Dr Karen Adams (Medicine)	2016-2019
	Dr Sarah Aynsley (Medicine)	2016-2019
	Dr Claire Stapleton (Health and Rehabilitation)	2016-2019
	Dr Frank Rutten (Pharmacy)	2017-2020
A	Dr Gordon Dent (Medicine)	2017-2020

*Elected by the Faculty of Humanities and Social Sciences*

	Ms Robin Bell (Language Learning Unit)	2015-2018
A	Dr Elizabeth Poole (MCC)	2016-2019
	Dr Sorcha Uí Chonnachtaigh (Law)	2016-2019
	Dr Teresa Oultram (KMS)	2016-2019
	Dr James Peacock (Humanities)	2017-2020
	Dr Mariangela Palladino (Humanities)	2017-2020
	Dr Philip Morgan (Humanities)	2017-2020
	Dr Sophie Allen (SPIRE)	2017-2020

*Elected by the Faculty of Natural Sciences*

	Dr Claire Fox (Psychology)	2015-2018
	Dr Helen Price (Life Sciences)	2016-2019
	Dr William Kirk (Life Sciences)	2017-2020
A	Dr Chris Stiff (Psychology)	2017-2020
A	Dr Zoe Robinson (GGE)	2017-2020
	Dr Jacco van Loon (CPS)	2017-2020

**(h) Student Representatives: Elected Officers**

	Mr Tom Snape (Development and Democracy Officer)	2017-2018
	Mr Jeff Wiltshire (Education Officer)	2017-2018
	Ms Aysha Panter (Welfare and Internationalisation Officer)	2017-2018
	Mr Sam Gibbons (Activities and Community Officer)	2017-2018
A	Ms Meghan Harrison (Athletic Union and Sport Officer)	2017-2018
	President of the Keele Postgraduate Association	
	Mr Ieuan Smith	2017-2018

**OFFICERS IN ATTENDANCE**

Mr Kelvin Johnstone	HUMSS Faculty Director of Learning and Teaching
Mr George Blake	Vice President, KPA
Ms Dorothea Ross-Simpson	Head of Governance & Quality Assurance, SAS

**OBSERVERS**

Ms Victoria MacFarlane	Research, Innovation and Engagement
Mr Russell Reader	Marketing and Communications
Professor Christian Mallen	IPCHS
Ms Beth Barlow	Medicine

**SECRETARIAT**

Miss Claire Baily	Governance Support Officer, Governance, SAS
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